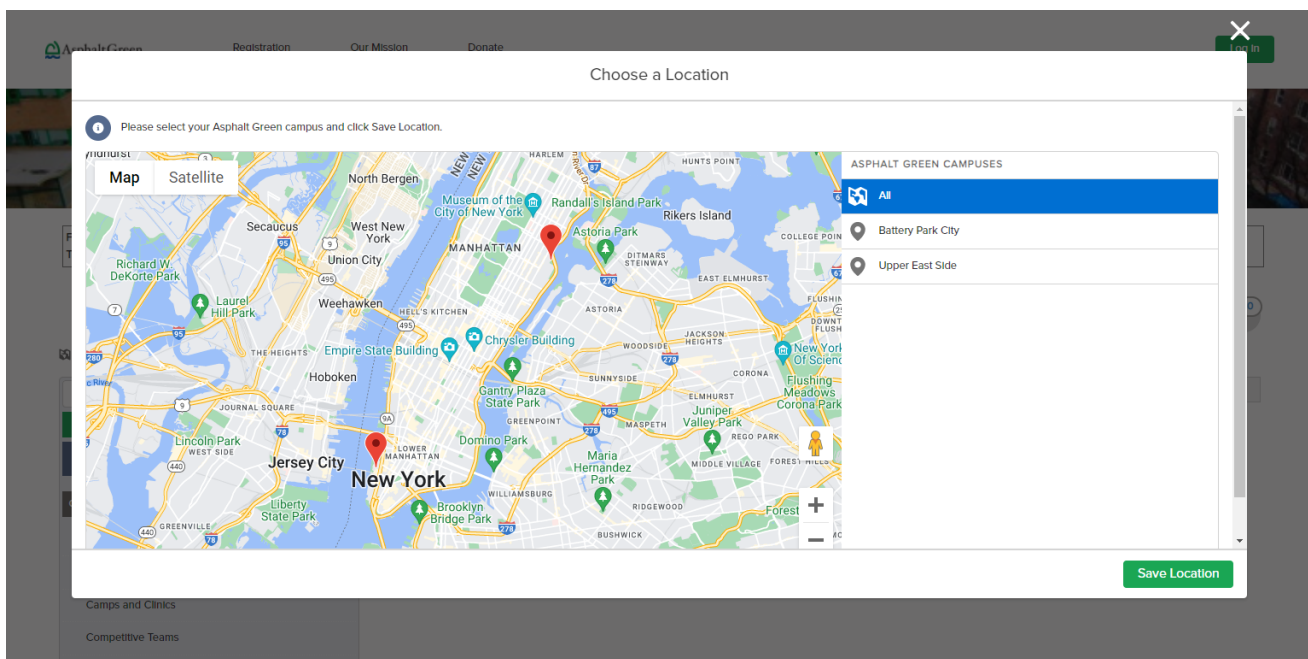


HOW TO REGISTER FOR PROGRAMS AT Asphalt Green

Step 1: Log in to your account. If you do not yet have an account, please create one.

Step 2: Click **Register for Programs** to access the registration page.

Step 3: Select the campus where you would like to attend programming.



Step 4: Search for the program you would like to register for, or browse programs by category.

Step 5: Click **Options** or **Enroll** to view individual dates and times a program is offered.

Step 6: Select the person in your account who will attend the program and click **Save**. To add multiple participants to the same program, select each participant from your account. To add a participant not already in your account click **Create a New Contact**, enter the participant's details, then select **Save**.

Step 7: After adding all desired programs to your cart, select **Next** in the upper right-hand corner to proceed to checkout.

Step 8: Complete the required questions and/or sign the release.

Step 9: Review program information and select **Make Payment**.

Step 10: Review your order and choose a receipt option.